



Fergusson College (Autonomous), Pune

Decisions taken by various College Committees

College Development Committee (CDC)

1. Approvals of infrastructure repairs and addition of new infrastructure in the college campus.
2. Sanction of Medical leaves of teaching and non-teaching staff as per regulations.
3. Sanction of promotion of non-teaching staff (time bound) as per existing rules and regulations.

Other decisions taken by CDC

1. Read: Application from Shri Dada Narayan Jankar, Laboratory Attendant for NOC for Higher Education in L.L.B.

FCP/CDCR/1/16-7-2022: Resolved that Principal FCP be and is hereby authorized to grant permission to Dada Narayan Jankar, Laboratory Attendant to enroll for L.L.B with the condition of not affecting the duties as Laboratory Attendant, at FCP and without claiming any monetary gain or position after passing the examination.
2. Read: Letter from Smt Trupti Tatkar, Jr Clerk for permission for further Education.

FCP/CDCR/11/16-7-2022: Resolved that, Principal FCP be and is hereby authorized to grant permission to Smt Trupti Tatkar, Junior Clerk, to enroll for Post Graduate degree course in Indira Gandhi National Open University with the condition of not affecting the duties as Junior Clerk, at FCP and without claiming any monetary gain or position after passing the examination.
3. Read: Estimate dated 15/3/2021 from Exe Engineer, DES for various works related shifting of computer Science Department on 4th floor of Physiotherapy Building.

FCP/CDCR/1/24-6-2021: Resolved that, it be recommended to GB through Estate Committee that, Principal FCP be authorized to get the work done of various works related shifting of computer Science Department on 4th floor of Physiotherapy Building at FC Campus at cost not exceeding than Rs. 21,38,902/- as per the estimate provided by the Exe Engineer of DES, it being understood that the expenditure will be met from the funds with DES.
4. Read: Office note from Registrar, FCP (Autonomous) for appointment on compassionate ground of Smt Sneha Vasant Bhand, wife of Late Mr Vasant Shankar Bhand, Senior Clerk, who was working in Fergusson College office.

FCP/CDCR/1/21-9-2021: Resolved that, it be recommended to GB through PB that, Principal FCP be and is hereby authorized to forward the proposal regarding appointment of Smt Sneha Vasant Bhand, (Wife of Late Mr Vasant Shankar Bhand, Senior Clerk, office) on compassionate ground as per GR No अकंपा/१२१७/प्र.क्र.१०२/आठ dated २१/९/२०१७ to Joint Director, Higher Education, Pune region, Pune .

5. Read: Estimate for server room in main building at FCP campus dated 1/4/2019.

FCP/CDCR-02-1/4/2019: Resolved that, it be recommended to GB through Estate that, Principal FCP be authorized to get the work done of server room in main building at FCP not exceeding than Rs. 2, 65,963/- as per the estimate provided by the Exe Engineer of DES, it being understood that the expenditure will be met from the funds with DES.

Internal Quality Assurance Cell

1. Transforming college into autonomous college (June, 2016).
2. Preparation of DPR for Fergusson University (under RUSA Scheme 2.0 – upgradation of autonomous colleges to State University) as the College was short listed to become State University under RUSA scheme 2.0.
3. Major Revisions in the syllabi (BA, BSc, MA and M.Sc)- Revisions in the credit structure, specifically with number of credits.
4. Introduction of skill enhancement courses in the curriculum.
5. Developing Mentoring System for students.
6. Implementation of OBE model for all academic programmes.
7. Training workshops for differently abled students (students with blindness).
8. Revisions in the ledger heads of annual budget- for research, MoU and collaborations, Enabling center and social outreach activities.
9. Strengthening of Social Outreach and Science Popularization activities through various linkages.
10. Functional MoU with industries/ NGOs etc.,
11. Developing an online Feedback System and integration of library services on ERP system.
12. Automation of Library Services and digitization of very old and rare manuscripts in the Library.
13. Infrastructure enhancements like browsing centres, UGC-STRIDE laboratory, addition of computer machines, etc.,
14. Establishment of Alumni association as a Company under Section 8.

Finance Committee

1. Approval of proposals to be submitted to UGC for funding under UGC scheme of autonomous colleges.
2. Approval of fee structure of all self-finance programmes (first Year).
3. Approval of fee structure for M.Sc. Computer Applications
4. Revision of Fee Structure of self-finance programmes (UG and PG)
5. Approval of fee structure for M.Sc. Data Science Programme.

6. Approval of fee structure for Diploma programmes in Interior Design and Fashion Design.

Board of Examinations

1. Increasing passing marks for internal and End Semester Examinations from 15 to 20.
2. Introducing Class Improvement Examination in accordance with SPPU norms.
3. Conducting Class Improvement Examinations once a year, i.e. during examination session for Even Semester (APR/MAY)
4. Implementing the rule of Combined Head of Passing for examinations conducted under MAY 2022 session as per SPPU decision
5. Conducting one of the Internal Evaluation Online in MCQ format.
6. Using CGPA to percentage conversion formula (multiplying CGPA by 9.5) for batches that graduated until April 2020.
7. Using the percentage calculation equation for calculating percentage for final year students of the batch graduating in May 2021.
8. Conducting Final Year students' examinations ONLINE using the ITLE module of Mastersoft ERP for the batch passing out in 2020 as per directives of Supreme Court after the Pandemic hit in March 2020.
9. Conducting End Semester Examinations in the Online mode using the ITLE module of Mastersoft ERP for the following examination sessions considering the Pandemic situation – April 2020, April 2020 SE, December 2020, May 2021 and December 2021.
10. Resuming the OFFLINE mode of End Semester Examinations from May 2022 examination session onwards.
11. Making it mandatory for all students (regular and backlog) to fill the examination form using Mastersoft ERP for examination sessions May 2021, December 2021 and May 2022.
12. Forming a committee to address student grievances relating to Examinations in March 2020.

Purchase Committee

1. Approval of purchases under schemes/ grants.

Library Advisory Committee

1. Decisions pertaining to prospective budget preparation and subsequent approval of the budget.
2. Decision of procuring reference, e- books and subscription of e- journals.
3. RFID tagging of reference books.
4. Taking concrete steps towards automation of library and library services.
5. Creation of separate web page for the library.

Advisory Committee (for Self Finance Programmes)

1. Sanction/ Approval of medical leaves of teaching and non-teaching staff.
2. Approval of workload of self-finance programmes.
3. Approval for Promotions of teaching and non-teaching staff.

4. Approval of Certificate/ Value added programmes under DES and Fergusson College.
5. Approval of yearly subscriptions of software and renewals.
6. Approval of purchases (equipment's/ instruments/ glassware/chemicals) for self-finance programmes.
7. Approval for closure of non-operative bank accounts.
8. Approval for restructuring of MCA programme.
9. Appointment of Student Facilitator in Department of Psychology.

Research Coordination Committee

1. Streamlining the process of PhD admissions in the college.
2. Registration of projects on PFMS portal for early disbursement of research funds from funding agencies.
3. Procurement and usage of "Plagiarism Check Software" to enhance the quality of publications.
4. Orientation of teachers regarding funding options for research projects.
5. Approval and conduction of AVISHKAR research competitions.
6. Approval of Seed Money budget for research projects and also for reimbursement of registration fees to teachers participating in conferences/ workshops/training programmes etc.,

Time Table Committee

1. Preparation of Time Table for each academic year for all academic programmes under faculty of Arts and Science.
2. Taking review of time table prepared in midterm.
3. Revising time slots for lectures during examinations.
4. Providing time slots in the time table for remedial and bridge courses.
5. Communicating time table to all stake holders including publishing it on the college website.
6. Documentation regarding time table.

Web Site Committee

1. Decisions pertaining to revising menus on the home page.
2. Revising website and creation of NAAC portal on the college website.
3. Restructuring of Department data to be upload on college website.
4. Developing alumni portal on the website and linking it to the main college website.

ERP Committee

1. Rolling out application and registration forms during the Admission period.
2. Query handling during the admission period.
3. Coordination with ERP / IT committee of Deccan Education Society.

4. Rolling out of Feedback forms and Student Satisfaction Survey and handling real time issues related to ERP functioning.
5. Taking decisions with regard to day to day issues with approval of the Principal.
6. Issue resolving with regard to student progression, examinations and others.

Committee for Code of Conduct

1. Preparation and approval of Code of Conduct for teaching, non-teaching staff and students.
2. Implementation of Code of Conduct.
3. Presentation/ awareness of Code of Conduct during Student Orientation Programmes.

Student Welfare Committee

1. Liaoning with the University department of Student Welfare.
2. Implementing appropriate mechanism for disbursement of funds under Ear-Learn Scheme.
3. Activities under Earn-Learn Scheme
4. Documentation of all processes under the scheme.

Career Facilitation Center

1. Approval of industries/ companies visiting the campus.
2. Approval of timings and dates for all recruitment processes in the campus.
3. Preparation and approval collaboration charter/ linkages with industries like KPIT Pvt., Ltd.,
4. Identifying new industries for tie ups and submission of joint research projects especially in areas of life sciences.

Committee for *Madhyam*

1. Approval of structure of Annual College Magazine – *Madhyam*.
2. Deciding on the number of pages and overall designing of the magazine
3. Scrutiny of articles/ poems and other content of *Madhyam*
4. Approval of Vendor for printing of *Madhyam*.

Gymkhana Managing Committee

1. Approval/ Sanction of all academic processes related to student participating in Sports events (recommendation of Leave)
2. Approval of Travel Allowance/ Assistance to Sports person.
3. Procurement of Equipment's for sports (outdoor and indoor)
4. Renovation of badminton hall and basketball court.
5. Organization of National Level Tennis Championship Tournament.

Planning and Development Board

1. The Planning and Development Board (IQAC and Heads of Department) take decisions regarding preparation of proposals to be submitted to UGC.
2. The decisions taken by Planning and Development Board for including following parameters in UGC-College for Excellence proposal are as follows:
 - a) Encouraging Students for making career in Arts and basic Sciences.
 - b) Strengthening Laboratory and Teaching Infrastructure
 - c) Softwares for Language Laboratory.
 - d) Initiating —MAST Program (Model for Arts & Science Teachers).
 - e) LIFE (Learn to innovate For Excellence) programme
 - f) Establishment of Entrepreneurship Development Cell
 - g) Evolving STAR (Special Teacher And Researcher) Program
 - h) Additional Facility for Research and Instrumentation
 - i) Strengthening of “Social Outreach and Enabling Center
 - j) Complete Automation of Examination Center
 - k) Strengthening Industry-Institute Interaction Cell
 - l) Modernization of Library
3. Preparation of Academic Calendar and Activity Calendar.

Hostel Committee

1. Approval for hostel renovations and repairs.
2. Hostel Fee concessions to poor, deserving and physically handicapped students.

Overall Impact

- a) Decentralized Administration.
- b) Enhanced Efficiency in processes.
- c) Involvement of teachers, in a way, capacity building of teachers to support progression of the College.




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Offg. PRINCIPAL