



ज्ञान - विज्ञानं विमुक्तये

**UNIVERSITY GRANTS COMMISSION**  
**BAHADUR SHAH ZAFAR MARG**  
**NEW DELHI - 110 002**

**GUIDELINES FOR**  
**AUTONOMOUS COLLEGES**

(The Governing Body is different from Trust Board/Board of Management/ Executive Committee/Management Committee).

The college will, in addition, have other non statutory committees such as the Planning and Evaluation Committee, Grievance Redressal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Sexual Harassment Committee, Extra-Curricular Activities Committee and Academic Audit Committee.

**GOVERNING BODY:**

A. Constitution of Governing Body of Private /Self Financing College/Constituent College run by Trust/Society

Number	Category	Nature
5 Members	Management	Trust or management as per the constitution or byelaws, with the Chairman or President/Director as the chairperson
2 Members	Teachers of the College	Nominated by the Principal based on seniority by rotation
1 Member	Educationist or industrialist	Nominated by the management
1 Member	UGC Nominee	Nominated by the UGC
1 Member	State Government nominee	Academician not below the rank of professor or State Government official of Directorate of Higher Education/State Council of Higher Education
1 Member	University Nominee	Nominated by the University
1 Member	Principal of College	Ex-Officio

B. Constitution of Governing Body of Government Colleges

Number	Category	Nature
3 Members one of them to be Chairperson	Educationist, Industrialist, Professional	Nominated by the State Government, persons of proven academic interest with at least PG level qualification
2 Members	Teachers of the College	Nominated by the Principal on seniority by rotation.
1 Member	Educationist or industrialist	Nominated by the Principal for two years
1 Member	UGC Nominee	Nominated by UGC
1 Member	State Government nominee	Nominated by the State Government
1 Member	University Professor	Nominated by the University
1 Member	Principal of College	Ex-Officio

### C. Constitution of Governing Body of Constituent Colleges run by University

Number	Category	Nature
3 Members one of them to be Chairperson	Educationist, Industrialist, Professional	Nominated by the University, persons of proven academic interest with at least PG level qualification
2 Members	Teachers of the College	Nominated by the Principal on seniority by rotation.
1 Member	State Government nominee	Nominated by the State Government
1 Member	University Professor	Nominated by the University
1 Member	UGC Nominee	Nominated by UGC
1 Member	Principal of College	Ex-Officio

**Term:** The Governing Body shall be reconstituted every three years except in the case of UGC nominee who shall have a term of five years.

**Meetings :** Meetings of the Governing Body shall be held at least twice a year.

#### **Functions of the Governing Body:**

Subject to the existing provision in the bye-laws of respective college and rules laid down by the state government/parent university, the Governing Body shall:

- Guide the college while fulfilling the objectives for which the college has been granted autonomous status.
- Institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the Academic Council
- Approve new programmes of study leading to degrees and/or diplomas.
- All recruitments of Teaching Faculty/Principal shall be made by the Governing Body/state government as applicable in accordance with the policies laid down by the UGC and State Government from time to time.
- To approve annual budget of the college before submitting the same at the UGC.
- Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development of the college

#### **ACADEMIC COUNCIL:**

##### **COMPOSITON OF ACADEMIC COUNCIL:**

1. The Principal (Chairman)
2. All the Heads of Departments in the college
3. Four teachers of the college representing different categories of teaching staff by rotation on the

basis of seniority of service in the college.

4. Not less than four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body.
5. Three nominees of the university not less than Professors.
6. A faculty member nominated by the Principal (Member Secretary).

**Term** : The term of the nominated members shall be three years.

**Meetings** : Academic Council shall meet at least twice a year.

### **Functions of the Academic Council:**

The Academic Council shall have powers to:

- (a) Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- (b) Make regulations regarding the admission of students to different programmes of study in the college keeping in view the policy of the Government.
- (c) Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- (d) Recommend to the Governing Body proposals for institution of new programmes of study.
- (e) Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- (f) Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.
- (g) Perform such other functions as may be assigned by the Governing Body.

### **BOARD OF STUDIES:**

#### **Composition of Board of Studies:**

1. Head of the Department concerned (Chairman).
2. The entire faculty of each specialization.
3. Two subject experts from outside the Parent University to be nominated by the Academic Council.

4. One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the college principal.
5. One representative from industry/corporate sector/allied area relating to placement.
6. One postgraduate meritorious alumnus to be nominated by the principal. The Chairman, Board of Studies, may with the approval of the principal of the college, co-opt:
  - (a) Experts from outside the college whenever special courses of studies are to be formulated.
  - (b) Other members of staff of the same faculty.

**Term :** The term of the nominated members shall be three years.

**Meetings :** The Board of Studies shall meet at least twice a year.

**Functions:**

The Board of Studies of a Department in the college shall:

- (a) prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- (b) suggest methodologies for innovative teaching and evaluation techniques;
- (c) suggest panel of names to the Academic Council for appointment of examiners; and
- (d) coordinate research, teaching, extension and other academic activities in the department/college.

**FINANCE COMMITTEE:**

**Composition of Finance Committee:**

- (a) The Principal (Chairman).
- (b) One person to be nominated by the Governing Body of the college for a period of two years.
- (c) Finance Officer of the affiliating University
- (d) One senior-most teacher of the college to be nominated in rotation by the principal for two years.

**Term :** Term of the Finance Committee shall be three years.

**Meetings :** The Finance Committee shall meet at least twice a year

**Functions of the Finance Committee:**

The Finance Committee shall act as an advisory body to the Governing Body, to consider:

- (a) Budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. collected for the activities to undertake the scheme of autonomy; and
- (b) Audited accounts for the above.

### 13. CONSEQUENCES OF VOILATION OF PROVISIONS OF GUIDELINES

All UGC directives shall be strictly followed, failing which UGC may take appropriate actions, as it deems fit, against the defaulting Autonomous College.

### ANNEXURE-I

#### FORMAT FOR SUBMISSION OF PROPOSAL FOR AUTONOMOUS STATUS

##### Part – I: Summary Sheet for Fresh Autonomous Status

1.	Name and address of College		
2.	Contact details		
2.	Affiliating University		
3.	Included in Section 2(f)  (enclose copy)	Yes.....	No.....
4.	Included under 12 (B)	Yes.....	No.....
4.	Year of establishment of college		
5.	NAAC accreditation  (enclose copy)	Yes.....  Period of Validity .....  Grade .....	No.....

13.	In case of Humanities and Social Science, research plan indicating the broad areas and nature of field work and research sought to be done	
14.	Co-curricular and extra-curricular activities	
15.	Networking plan outlining the teaching and research collaborations and partnerships proposed	
16.	Infrastructure development plan that would meet the proposed academic and admissions plan as well as all student and other amenities	



**Deccan Education Society's  
Fergusson College (Autonomous), Pune  
Composition of Academic Council**

Sr. No.	Name	Designation / Department
	<b>Dr. Ravindrasing Pardeshi</b>	<b>Principal and Chairman</b>
1.	All the Heads of Department in the College	Smt. Rachana Khake (Animation)
		Dr. Prasanna Deshpande (Co-ordinator, B. Voc.)
		Shri. Yogesh Parale (B. Voc.)
		Dr. Sonali Joshi (Biotechnology)
		Prof. Minakshi Mahajan (Botany)
		Prof. Vijay Tadke (Chemistry)
		Dr. Kavita Khobragade (Computer Science)
		Prof. Madhukar Zambare (Electronic Science)
		Dr. Rupali Gaikwad (Environmental Science)
		Prof. Shyam Mude (Geology)
		Dr. Manish Agalave (Mathematics)
		Smt. Lochana Mahajan (Industrial Mathematics with Computer Applications)
		Smt. Meghana Kulkarni (Microbiology)
		Prof. Nandkumar Mandlik (Physics)
		Dr. Alka Deshmukh (Co-ordinator, Photography)
		Dr. Subhash Shende (Statistics)
		Prof. Sanjay Kumbhar (Zoology)
		Dr. Surekha Rongate (Economics)
		Prof. Sujata Bamane (English)
		Smt. Amruta Gondil (French)
Shri. Pravin Shinde (Geography)		

  
**Principal**

**Fergusson College (Autonomous), Pune-4**





Sr. No.	Name	Designation / Department
		Dr. Amruta Kulkarni (German)
		Dr. Santosh Dhotre (Hindi)
		Dr. Santosh Ghuge (History)
		Prof. Siddhartha Agale (Marathi)
		Dr. Radhika Jadhav (Philosophy)
		Dr. Prakash Pawar (Political Science)
		Shri. Anil Sawarkar (Psychology)
		Shri. Ankit Rawal (Sanskrit)
		Shri. Nishant Gadpayle (Sociology)
		Shri. Gautam Sonawane (Director, Physical Education)
2.	<b>Four teachers</b> of the college representing different categories of teaching staff	Prof. Nitin Kulkarni, Department of Electronic Science
		Smt. Arati Khatu, Department of Political Science
		Dr. Poonam Deshpande, Department of Chemistry (Biochemistry)
		Prof. Anand Katikar, (Department of Marathi)
3.	<b>Four Experts</b> from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering etc., nominated by the Governing Body.	Dr. Ashok Joshi, Director General, Indian Institute of Cost and Management Studies and Research (IndSearch), Pune
		Dr. Hrishikesh Soman, Principal, Symbiosis College of Arts and Commerce (Autonomous), Pune.
		Shri. Atul Nagras
		Adv. Nitin Apte
4.	<b>Three</b> nominees of the University	Prof. Saroj Ghaskadbi Department of Zoology Savitribai Phule Pune University, Pune.
		Prof. Avinash Kumbhar, Department of Chemistry, Savitribai Phule Pune University, Pune.
5.	<b>A faculty member nominated by the Principal (Member Secretary)</b>	<b>Dr. Samir Terdalkar</b> <b>Member Secretary</b>

  
Principal

Fergusson College (Autonomous), Pune-4





**Deccan Education Society's  
Fergusson College (Autonomous), Pune**

**Composition of Finance Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation / Department</b>
1.	Dr. Ravindrasing Pardeshi	Principal and Chairman
2.	Shri. Mahesh Athavale	Vice Chairman, Deccan Education Society, Pune (Management Nominee).
3.	CA (Dr.) Shivaji M. Ahire	Deputy Finance & Accounts Officer (Addl. Charge) Savitribai Phule Pune University, Pune.
4.	Dr. Nitin Kulkarni	Vice Principal, Member, Finance Committee.
5.	Smt. Swati Joglekar	Vice Principal, Invitee.
6.	Dr. Subhash Shende	Head, Department of Statistics, Invitee.
7.	Dr. Prasanna Deshpande	Department of English, Invitee.
8.	Dr. Ashish Puranik	Invitee
9.	Shri. Chetan Ankalkote	Invitee

**Principal**

**Fergusson College (Autonomous), Pune-4**








**Deccan Education Society's  
Fergusson College (Autonomous), Pune**

**Composition of Governing Body**

Sr. No.	Name	Category	Nature
1.	Shri. Mahesh Athavale	Management	Chairman, Governing Body, Fergusson College (Autonomous), Pune.
2.	Dr. Ashish Puranik	Management	DES Management Representative
3.	Shri. Khemraj Ranpise	Management	DES Management Representative
4.	Shri. Milind Kamble	Management	DES Management Representative
5.	Smt. Swati Joglekar	Management	DES Management Representative
6.	Dr. Ravi Acharya	Management	DES Management Representative
7.	Dr. Nitin Kulkarni	Teacher of the College	Nominated by the Principal
8.	Shri. Girish Bapat	Educationist	Nominated by the Management
9.	Shri. Kishor Patil	Industrialist	Nominated by the Management
10.	Prof. Pandit Vidyasagar	UGC Nominee	Nominated by UGC
11.	Prof. Sanjay Kaptan	State Government Nominee	Nominated by State Government
12.	Dr. Avinash Kumbhar	University Nominee	Nominated by the University
13.	Dr. Ravindrasing Pardeshi	Principal of College	Ex-officio and Member Secretary

  
**Principal**  
Fergusson College (Autonomous), Pune-4





# महाराष्ट्र शासन राजपत्र

## असाधारण भाग आठ

वर्ष ३, अंक ७ (३)]

बुधवार, जानेवारी ११, २०१७/पौष २१, शके १९३८

[ पृष्ठे ११९, किंमत : रुपये २७.००

असाधारण क्रमांक ११

प्राधिकृत प्रकाशन

महाराष्ट्र विधानमंडळाचे अधिनियम व राज्यपालांनी प्रख्यापित केलेले अध्यादेश व केलेले विनियम आणि विधि व न्याय विभागाकडून आलेली विधेयके (इंग्रजी अनुवाद).

In pursuance of clause (3) of article 348 of the Constitution of India, the following translation in English of the Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017), is hereby published under the authority of the Governor.

By order and in the name of the Governor of Maharashtra,

PRAKASH H. MALI,  
Principal Secretary to Government,  
Law and Judiciary Department.

### MAHARASHTRA ACT No. VI OF 2017

(First published, after having received the assent of the Governor in the "Maharashtra Government Gazette", on the 11th January 2017).

An Act to provide for academic autonomy and excellence, adequate representation through democratic process, transformation, strengthening and regulating higher education and for matters connected therewith or incidental thereto.

**WHEREAS** it is expedient to provide for academic autonomy to non-agricultural and non-medical universities in the State of Maharashtra and to make better provisions therefor;

**AND WHEREAS** the Government of Maharashtra had appointed committees under the Chairmanships of Dr. Arun Nigvekar, Dr. Anil Kakodkar, Dr. Ram Takwale and Late Mrs. Kumud Bansal with a view to consider and recommend on different aspects of higher education and learning and to suggest various measures to ensure such autonomy;

(5) The Knowledge Resource Committee shall,-

(a) provide for proper organization and support for the functioning of the Knowledge Resource Centre, documentation services and maintenance of records in analogue and digital form ;

(b) provide the approach and operational plan for modernization and improvement of Knowledge Resource Centre and documentation services in both analogue and digital format ;

(c) recommend to the Academic Council fees and other charges for the services and use of the Knowledge Resource Centre by students and others ;

(d) prepare the annual budget and proposal for development of the Knowledge Resource Centre for approval of the Management Council ;

(e) submit the annual report on the functioning of the Knowledge Resource Centre to the Vice-Chancellor ;

(f) establish a network with regional, national and international libraries and information centers ;

(g) hold the information pertaining to all administrative, governance, academic and other documents and information and data pertaining to the working of colleges, university departments or institutions and administrative offices of the university and related to assessment and accreditation of colleges, recognized institutions and the university ;

(h) undertake any other task as may be assigned by the university authorities so as to carry out objectives of the Knowledge Resource Centre.

**97. (1) There shall be a separate College Development Committee for every affiliated, autonomous, empowered autonomous college or recognized institution, consisting of the following members, namely :-**

College  
Development  
Committee.

(a) Chairperson of the management or his nominee ex-officio Chairperson ;

(b) Secretary of the management or his nominee ;

(c) one head of department, to be nominated by the principal or the head of the institution ;

(d) three teachers in the college or recognized institution, elected by the full-time amongst themselves out of whom atleast one shall be woman ;

(e) one non-teaching employee, elected by regular non-teaching staff from amongst themselves ;

(f) four local members, nominated by the management in consultation with the principal, from the fields of education, industry, research and social service of whom at least one shall be alumnus;

(g) Co-ordinator, Internal Quality Assurance Committee of the college ;

(h) President and Secretary of the College Students' Council;

(i) Principal of the college or head of the institution - Member - Secretary.

(2) For a college or institution managed and maintained by the State Government, the College Development Committee shall consist of the following members, namely:-

(a) Principal of the college or head of the institution - Chairman.

(b) Joint Director designated by the Director of Higher Education, ex-officio Member ;

(c) three teachers in the college or recognized institutions, elected by the full-time approved teachers from amongst themselves;

(d) one non-teaching employee, elected by the regular non-teaching staff from amongst themselves ;

(e) four local members, nominated by the Director of Higher Education in consultation with the principal, from the fields of education, industry, research and social service and having minimum post-graduate degree of whom at least one shall be alumnus;

(f) Co-ordinator, Internal Quality Assurance Committee of the college, ex-officio;

(g) President and Secretary of the College Students' Council ; and

(h) one head of department, nominated by the principal or the head of the institution - Member Secretary .

(3) The College Development Committee shall meet at least four times in a year.

(4) Elected and Nominated members shall have a term of five years from the date of election or nomination. If any vacancy occurs in the office of such member, the vacancy shall be filled within three months by the Principal and the member so appointed shall hold office for the residual term for which the earlier member shall have held the office if the vacancy had not occurred.

(5) The College Development Committee shall,-

(a) prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities ;

(b) decide about the overall teaching programmes or annual calendar of the college ;

(c) recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts ;

(d) take review of the self-financing courses in the college, if any, and make recommendations for their improvement ;

(e) make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college ;

(f) make specific recommendations to the management to foster academic collaborations to strengthen teaching and research ;

(g) make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process ;

(h) make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college ;

(i) prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval ;

(j) formulate proposals of new expenditure not provided for in the annual financial estimates (budget) ;

(k) make recommendations regarding the students' and employees' welfare activities in the college or institution ;

(l) discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations ;

(m) frame suitable admissions procedure for different programmes by following the statutory norms ;

(n) plan major annual events in the college, such as annual day, sports events, cultural events, etc. ;

(o) recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution ;

(p) consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc. ;

(q) recommend the distribution of different prizes, medals and awards to the students.

(r) prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university ;

(s) perform such other duties and exercise such other powers as may be entrusted by the management and the university.

**98.** (1) There shall be a Purchase Committee for dealing with all matters pertaining to all purchases of the university, in respect of such items where individual cost of each item exceeds rupees ten lakhs at a time. Purchase Committee.

(2) The committee shall consist of the following members, namely:-

(a) the Vice-Chancellor - Chairperson ;

(b) the Pro-Vice-Chancellor ;

(c) Chancellor's nominee on Management Council ;

(d) two heads of university departments or university institutions nominated by the Management Council ;

(e) one member of the Management Council nominated by the Council from amongst the elected members of the Council.

(f) one expert, nominated by the Vice-Chancellor preferably in the area of Material Management from the Industry ;

(g) the Registrar ; and

(h) the Finance and Accounts Officer - Member - Secretary.

(3) During the absence of the Finance and Accounts Officer, the Registrar shall act as the Secretary of the Committee.

(4) The Purchase Committee shall invite the head of the university department or university institution, for which the purchases are to be made.

(5) All members of the committee, other than ex-officio members shall hold office for a term of three years and shall not be eligible for a second consecutive term in the same university.

(6) All matters pertaining to all purchases of the University in respect of such items where individual cost of each item is not more than rupees ten lakhs at a time, shall be as prescribed by the Statutes.

(7) The powers and duties of the Purchase Committee and the procedure for its meetings shall be as prescribed by the Statutes.

**99.** (1) There shall be a University Students' Council as specified in clause (b) of sub-section (4), a university department Students' Council for the departments of the university and a college Students' Council for each conducted college or institution of the University and each affiliated college, to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities of different student's associations for better corporate life. The Councils shall not engage in political activities. Students Council.

(2) The University Department Students' Council shall consist of the following members, namely :-

(a) President, elected by an electoral college consisting of students who are engaged in full time studies in all university departments ;

(b) Secretary, elected by an electoral college consisting of students who are engaged in full time studies in all university departments ;

(c) one lady representative, elected by an electoral college consisting of students who are engaged in full time studies in all university departments ;

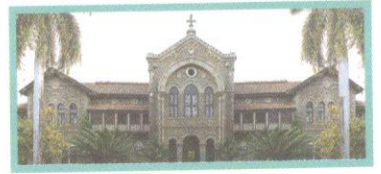




Deccan Education Society's  
**FERGUSSON COLLEGE**

(AUTONOMOUS)

PUNE - 411 004, MAHARASHTRA, INDIA.



An Autonomous College (under Savitribai Phule Pune University, Pune)  
(ID No. PU / PN / AS / 002 / 1885) NAAC Accredited "A" Grade; CGPA 3.62 ON 4 point scale

College of Excellence (UGC) | Special Heritage Status by UGC | DST FIST Supported College | DBT - STAR College

**Composition of the College Development Committee  
(As per Maharashtra University Act 2016 under section 97)**

Sr No	Name of the Committee Members
1	Shri Mahesh Athavale, Chairman
2	Dr. Ashish Puranik, Finance Controller
3	Shri. Pramod Rawat, Member
4	Shri Khemraj Ranpise, Member
5	Shri Milind Kamble, Member
6	Dr. Ravi Acharya, Member
7	Smt Swati Joglekar, Nominee of Secretary DES
8	Dr. Anil Markandeya, Member
9	Dr. Sanjaykumar Koli, Member
10	Smt. Jatinder Kaur, Member
11	Non-Teaching Representative
12	Dr. Nitin Kulkarni, Member
13	Dr. Samir Terdalkar, Member
14	Dr. Ravindrasing Pardeshi, Principal & Secretary

  
Principal

